Minutes of the Meeting of Brinklow Parish Council
Held on
Thursday 8 December; 19:15 Hours at Brinklow Community Hall

Present: Cllr D Lowe (Chair) Cllr J Boonham
Cllr E Friswell Cllr M Lavin
Cllr J Reid
Three members of the public.

1. Open section of meeting in which members of the public can speak
1.1. A question was raised about the suspension of the green bin collection as one area in the village had received no notification. Those residents had continued to use their green bins, including for the disposal of food waste.
Action: Clerk. (To follow up with RBC).
Post meeting note. RBC will not be making any further collections for three months. Other areas in the borough have been similarly affected.
1.2. The date for the proposed Winter Liaison meeting with the Quarry business, followed by an update meeting on the Bio-digester business, has been delayed until the last week in January 2017, exact date to be confirmed.

1.3. The path along Coventry Road, near Yew Tree Hill, is partially covered with old grass cuttings, thus making it slippery. Hedges from Potters Close properties are encroaching on the path on Coventry Road. Enquiries will be made with the contractors who carry out grass cutting, but in the meantime, these concerns will be followed up with Highways/RBC Housing.
Action: J R.
1.4. Concern continues about the amount of dog excrement left on paths around the village, and more notices will be displayed to highlight that owners should dispose of such waste in the bins provided.

2. Apologies received and noted. Cllr A Gillias, Cllr V McBay, Cllr H Timms, P Creek

3. Declarations of interest. None.

4. News and views from Borough and County Cllrs. None.

5. Minutes of the last meeting. Deemed accurate and signed by the Chair.

6. Planning applications.
6.1. The Stables, Green Lane. Following an objection from Highways, an amendment to the Plans had been made, and the application has been re-submitted. The Council's objections will be re-submitted, along with a request to ensure the retention of the ditches and hedging, as this area is known to flood at times of heavy rain.
Action: M L.

7. Accounts.
7.1. Payments approved for payment. All sums are in £s Sterling

FCC Recycling	Playground kit co-payment	Chq no: 1727	4300

SLCC	Subscriptions	Chq no:	1728	108
WALC	Cllr training	Chq no:	1729	45
Shaping Comms	Consultancy	Chq no:	1730	192.7
P Creek	Taxed salary, misc expenses	Chq no:	1731	375.11
T Heanon	Misc Neighbourhood plan exps	Chq no:	1732	46
SPOILT		Chq no:	1733	xxx
Post Office Ltd	Witheld income tax (HMRC)	Chq no:	1734	665.2
BJ Evans	Hedge flailing	Chq no:	1735	96
E Friswell	Cemetery duties	Chq no:	1736	150
A Plester	Tree work	Chq no:	1737	250

7.2. Business Reserve Account sheet no 206 shows a balance of £75,956.09
7.3. A request to check the up-to-date list of signatories at the bank was made.

Action: Clerk.

Post meeting note. Signatories are as set up; all Cllrs and the Clerk.

8. Reports of associated meetings.
8.1. Most Councillors are involved with the Neighbourhood Plan Steering Group, which had held a day's workshop earlier that day.

9. Correspondence Any correspondence had been circulated by email.

10. Continuing Minutes
10.1. Community Hall – no meetings
10.2. Cemetery. Nothing to report.
10.3. Events Committee – No meetings
A request was made to include a new heading "Scarecrow Festival 2017" as a separate Agenda item

Action: Clerk.

10.4. Playing field. The hedges had been trimmed back but it was agreed that next year a harder cut-back would be undertaken, as a lot of ground was currently covered by brambles. Discussion also covered how improvements to the Tennis Court could be made, which would discourage people cutting the boundary fencing.

10.5. Grant funding. The necessary paperwork for WREN is being completed, and up-to-date quotes have been received from the play equipment supplier and the fencing supplier. Review meetings with these suppliers will be held shortly. The finances were reviewed, and are satisfactory, considering the grants received and the contribution from BPC.

A grant towards the costs of the Neighbourhood Plan had been awarded, and the necessary information was being submitted to secure the first tranche.

Action: JB.

10.6. Rights of Way Nothing to report
10.7. Communications with the Parish No Round the Revel is issued in January. A request to add the Police's Warwickshire Rural Watch publication to the village website was made.

Action: Clerk.

10.8. Brinklow Castle. Nothing to report.

11. Brinklow Football Club There was no objection to the Club providing a Licensed bar for the Football six a side competition, to be held 2 – 4 June 2017.

12. Precept meeting confirmed for 14 December 2016.

13. Provision of CCTV – Two councillors had viewed the set up for Rugby First, who monitor CCTV for the area. A meeting with the Police will be arranged to ascertain the support available if cameras are installed in and around Brinklow.

Action: VM, JR.

14. Code of Conduct. BPC is required to have a Code of Conduct in place, and it was recommended that BPC should adopt Rugby Borough Council's Code of Conduct. Details had been circulated to all councillors, and it was unanimously agreed to formally adopt the Code of Conduct. The Chair signed the document. Each councillor will sign individual declarations, which will be held by the Clerk.

Action: JB.

The meeting concluded at 21.10

Next meeting: Thursday 12 January 2017, 19:15 in the Community Hall.

Phil Creek. Clerk to Brinklow Parish Council. Tel 07767 380696