

BRINKLOW PARISH COUNCIL
Minutes of the Brinklow Annual Meeting of the Council
Held in the Community Hall on 9th May 2024

Present:

Councillor J Reid (Chairman)	J Boonham
Councillor T Heenan	D Lloyd (Clerk)
Councillor I Currington	Councillor A Warwick (WCC)
Councillor S Brown	Councillor T Gillias (RBC)
Councillor K Keene	Councillor J Brickwood
	13 Members of the public

1. Declaration of acceptance of office by all newly elected Councillors.

Following an uncontested election all six members of the council signed their declaration of acceptance of office in the presence of the Clerk to the Parish Council.

2. Election of the Chairman of the Council for the 2024/2025 Municipal Year

John Reid was proposed by Councillor K Keene to continue as the Chairman of the Parish Council for a further year, and this was seconded by Councillor T Heenan. An Acceptance of Office was signed by the Chairman and the Clerk.

3. Declaration of acceptance of office by the Chairman of the Council

Chairman John Reid said that he was very happy to continue in this role for one further year and thanked the councillors for re-electing him.

4. Election of the Vice-Chairman of the Council for the 2024/2025 Municipal Year

It was proposed by Chairman J Reid that Councillor T Heenan is elected as the vice-chairman, and this was seconded by Councillor S Brown.

5. To Receive Apologies and Approve Reasons for Absence.

Notice was received from Councillor H Timms that she would not be able to attend due to another PC meeting commitment.

6. To receive written requests for Disclosable Pecuniary Interests where that interest is not already in the register of members' interests.

Forms were received from all newly elected councillors to be sent to the returning officer.

7. Appointment of any new committees in accordance with standing orders.

None appointed.

8. Review and adoption of appropriate standing orders and financial regulations.

Updated financial regulations were received very recently from WALC which still need adapting – deferred to the next meeting for adoption.

CLERK TO ACTION Put onto next agenda.

9. Review of inventory of land and other assets including buildings and office equipment.

The Land and Asset register was reviewed and it was agreed by all that the lamp posts, currently insured by the Parish Council should be added to the asset register.

CLERK TO ACTION

10. Confirmation of arrangements for insurance cover in respect of all insurable risks.

The current insurance is due for renewal at the end of July, this will be reviewed in the month of June.

11. Review of the Council's and/or staff subscriptions to other bodies.

It was agreed that both the WALC and data protection subscriptions are to continue, there were no further subscriptions to review.

12. Review of the Council's complaints procedure.

No amendments needed.

13. Review of the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation.

All policies were reviewed and no amendments were needed.

14. Review of the Council's policy for dealing with the press/media.

No amendments needed.

15. Review of the Council's employment policies and procedures

No amendments needed.

The Meeting Closed at 7.08 pm

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CHAIRMAN