

BRINKLOW PARISH COUNCIL
Minutes of the Meeting of the Council
Held in the Community Hall on the 12th September 2024

Present: Councillor J Reid (Chairman)
Councillor T Heenan
Councillor S Brown J Boonham (Cemetery Agent)
Councillor Karen Keene
Councillor Ian Currington

5 Members of the public

1. Apologies.

Apologies were received and accepted from D Lloyd (Clerk & RFO), Councillor Judith Brickwood, Councillor Adrian Warwick (WCC) and Councillor Tony Gillias(RBC).

2. Declarations of Interest.

There were no declarations of interest made.

- 3. Minutes of the last meeting. **RESOLVED** **That the minutes of the meeting held on the 11^h July 2024 were approved, signed and initialled by the Chairman as a correct record of the proceedings.****

4. Comments, Questions or Suggestions made by Members of the Public.

Next year will be 80 years since the end of the Second World War and we will be commemorating VE Day and VJ day. The outlines of six soldiers will be painted on wooden boards. The Parish Council will pay for the wood, providing it is suitably waterproof. Question asked about the Road Safety Project. The Chairman reported that Highways had £250,000 in the pot for the Highways Community Action Fund for the whole of Warwickshire, on the basis of a 1:1 fund matching with the applicant's money, it is therefore unlikely that anyone will receive any significant sums. Warwickshire will not allow us to do any work, even if BPC are fully funding it. Our last meeting by Teams on the 10th September did not bring us any nearer getting any of the proposed works started, so the Chairman has asked both Heather Timms and Adrian Warwick to get involved, and to find someone who has the authority to make decisions. Our previous application is fine and is awaiting assessment. Highways are raising an invoice to us for £2000 which was to facilitate BPC paying the sum into a ring-fenced account, from which report and survey costs could be drawn down. It appears that WCC think that they have already spent all the money on their design team costs. The invoice will not be paid until this matter is clearly explained to our satisfaction. They have objected to one of the speed gates for Lutterworth Road as they think it could interfere with the sightlines from the field gate. To be decided at a meeting on September 24th. The safety audit for the village will not take place until the speed gates are sorted out so nothing else will happen until then. WCC indicated that any work approved could take 12 months to be completed.

5. District and County Councillor Reports for Information.

No councillors were present.

6. Report by Cemetery Agent.

Jennie read out her report to all present. There had been one interment of ashes since the last Parish Council meeting and another plot had been reserved. Assistance given to finding other family members' grave locations so the new plot could be adjacent to other family graves. There is an enquiry to install a new memorial following burials in 2023 and 2024. Luke has made a good start on the area against the South Wall. A site visit with Parish Councillors was requested. John is providing quotes for a repair to the lychgates.

7. To Discuss Request made by Brinklow Football Club.

- Two moveable goals were currently stored at the Revel to be used in place of the current fixed goalposts. They reduce the wear and tear on the grass by the goal. They would need locking to avoid theft. Possibly the residents would not accept them. It was proposed that they should be used for a trial period of three to four weeks and evaluate comments from the residents.
- Lost footballs: A gate had been provided by the Lengthsmen to allow access to the field to retrieve them. However, once a ball has gone into the hedging it has to be inspected for damage before play can continue. A detachable screen would be better. This would be used on Match Day only and would be stored in the container at the Bull's Head. Provisional approval was given to try these out for a period of six weeks. Two sockets had been put by the fence for the net and would have a yellow cap put on to make them safe.
- Brinklow Parish Council was considering a project to remove the brambles from one end of the lower pitch. Residents to be contacted first about their views.
- Harris Fencing : Currently stored untidily against the container. This was normally stored by the Scout Hut, but currently they were having some work done. As soon as this work was finished, they would be moved there.
- Spiking: A few years ago, the Parish Council paid £14,000 for new drainage for the lower pitch. This only works if the pitch is spiked annually. The Football Club Treasurer would be asked about organising this.
- Contract expired: The current contract between Brinklow Parish Council and Brinklow Football Club had expired. The Parish Council would shortly hold a special meeting to set the rate for next year and propose this to Johnathan Grove of the Football Club. The Football club were reminded that currently they were in breach of contract as the fixture notices were not displayed in the Village Hall cabinet. It was pointed out that this cabinet was currently unusable due to the wood swelling. Two A frames were being constructed, one to be placed on Barr Lane and another at the Village Hall entrance to remind residents that there was football on Saturday and or Sunday.
- The Football club were reminded that they could apply for a grant from the Scarecrow Festival.

8. To Discuss and Approve the renewal of the defibrillator pads and chargepak.

Currently the defibrillator was awaiting new pads and is out of date. Leadtime is 6-8 weeks. Proposal to replace these at a cost of £144.00 plus VAT.

APPROVED proposed: Cllr Karen Keene seconded Cllr Sue Brown

9. To Discuss and Approve a value for the purchase of winter plants for the memorial.

Funds proposed for purchase of winter plants, value including recent £20 voucher to be £130.

APPROVED proposed: Cllr Karen Keene seconded: Cllr Sue Brown.

10. Update on the additional work for the maintenance of the Cemetery.

This was discussed under the Cemetery Agent's report. Good positive feedback for Luke's work. Condition of the cemetery will improve gradually over the next four to six weeks.

11. To record details of the official objection letter sent on behalf of the Parish Councils RE the Ansty planning proposal R23/1027.

A detailed objection had been prepared by our planning consultant and sent to Rugby Borough Council. Costs for this to be shared between the Parish Councils of Brinklow, Monks Kirby, Pailton, Ansty and Wolvey. A further document had been sent in by the Chairman when more information was added by the proposer.

Clerk to invoice the other councils.

Cllr Ian Currington to set up QR code to be displayed on the notice board to allow parishioners to access these documents on the Rugby Planning Portal.

It was noted that our new MP, John Slinger, had met Cllrs Sue Brown and Ian Currington at the Scarecrow Festival and was willing to come to Brinklow to meet us to discuss planning and Road Safety matters.

Clerk to issue invitation to MP to meet the Parish Council.

12. To record details of the completed 2022/23 external audit.

Audit was satisfactory and full report has been received.

Clerk to place copy on noticeboard.

13. An update regarding the Events Committee.

The village did itself proud and really put Brinklow on the map. The event had supported local businesses. The amount raised was still being added up, thought to be in the region of £14,000. Including the amounts each village organisation had raised during the event the total would be about £18,000. A meeting would be held on the 23rd of September to discuss monies raised.

A vote of thanks was given to Cllrs Ian Currington and Sue Brown for organising the festival.

14. To Minute the response given to Planning Applications between meetings.

Planning Consultation R24/ 0739 was responded to and a reply received from Rugby Borough Council Planning Department.

15. To Approve the Accounts for Payment.

| Date | Ch No EFT | Details | Total Payments | Payment Particulars |
|----------|-----------|------------------------|----------------|--|
| 12/09/24 | EFT | Leicestershire Gardens | 1665.94 | 6th payment for grass cutting contract |
| 12/09/24 | EFT | Red Shoes | 66.60 | payroll |
| 12/09/24 | EFT | J Boonham | 177.09 | salary |
| 12/09/24 | EFT | D Lloyd | 411.50 | salary |
| 12/09/24 | EFT | PAYE | 441.60 | paye |
| 12/09/24 | EFT | Moore | 378.00 | External audit 22/23 |
| 12/09/24 | EFT | Jennifer Lampert | 600.00 | Response to planning application |
| 12/09/24 | EFT | T Heenan | 19.41 | expenses |

APPROVED Proposed: Cllr Sue Brown Seconded: Cllr Ian Currington.

The Cashbook, Bank reconciliation and bank statements were checked, initialled and balance agreed.

Clerk to invoice Monks Kirby, Pailton, Ansty, Wolvey for their share of planning consultant cost.

Progress Reports for Information.

Brinklow Castle – Currently we can't get a machine to trim the Tump. Vince may have a contact who can do this. The October hedge work will start shortly, Churchfields and the Cabbage Patch gate area will be done.

16. Grants Received.

£1338 from Warwickshire via Heather Timms. This pays for the Picnic tables on the playing field and pocket park. The Community Inclusion Programme would prefer straight benches, they need to get started with the existing benches then the situation can be reviewed.

17. Correspondence received.

Email from the Grand Union Canal Transfer consultation. This project does not plan any buildings in Brinklow but may increase the water level slightly in the canal. Their object is to move water from the Midlands to the Southeast. Any parishioner wishing to comment on the consultation can submit a feedback form on their website: www.guctransfer.co.uk/haveyoursay

18. Other matters were discussed

- A parishioner was leaving a rented house to move to a smaller rented property and may need support with moving. The Practice Manager at the Surgery had been contacted to provide a recommendation letter. There may be a need for support with small expenditures to expedite the move. The Parish Council would be pleased to provide this. In future budgets an allocation would be made for a hardship fund.
- In May 2019 an amount of £7,000 had been approved to purchase CCTV for the village. One system had been tried and failed to work satisfactorily. It had been removed and there had been no cost to the Parish. Another supplier had been contacted but had subsequently left the area. A third supplier had been found based in Willey. A quotation had been received for £5995 plus VAT for three cameras at the junction of Broad Street and Coventry Road.
 - Tim and John to have a further review meeting with supplier.
 - Following a satisfactory meeting
Proposed Cllr John Reid, seconded Cllr Tim Heenan
Clerk to place order for a 25% pre-payment to expedite installation.

19. To confirm the date of the next meeting.

The next meeting will be held on Thursday 10th October.

The meeting closed at 8:45pm

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CHAIRMAN