

BRINKLOW PARISH COUNCIL
Minutes of the Meeting of the Council
Held in the Community Hall on the 10th October 2024

Present: Councillor J Reid (Chairman) Councillor H Timms (RBC)
Councillor T Heenan Councillor T Gillias (RBC)
Councillor S Brown J Boonham (Cemetery Agent)
Councillor I Currington D Lloyd (Clerk & RFO)
Councillor J Brickwood 5 Members of the public

1. Apologies.

Apologies were received and accepted from Councillor K Keene and Councillor A Warwick (WCC)

2. Declarations of Interest.

There were no declarations of interest made.

- 3. Minutes of the last meeting. **RESOLVED** **That the minutes of the meeting held on the 12th September 2024 were approved, signed and initialled by the Chairman as a correct record of the proceedings.****

4. Comments, Questions or Suggestions made by Members of the Public.

Jeanette Lomas asked if the Parish Council would like a wreath for Remembrance day as usual; Chairman J Reid confirmed that the PC would like one.

5. District and County Councillor Reports for Information.

Councillor Tony Gillias (RBC) reported: he attended a Magna Park meeting where they are looking at installing ANPR cameras at all entrances and exits to the park, and in appropriate villages, as a deterrent; The junction 2 Ansty planning application is going to committee on 13th November starting at 5.30pm, it would be good to see a lot of support for Ansty, you need to register to speak, either attend in person or watch the online stream. The more people who attend the better; the consultation on the Local plan took place 2 weeks ago with 274 written responses, only 12 out of 41 Parish Councils responded (Brinklow was one of them) the next stage is looking at the preferred options; legislation states that by April 2026 food waste is to be collected weekly which will create additional costs for food caddys and additional vehicles, the waste will go to a Severn Trent biodigester which produces gas for energy.

Councillor Heather Timms (RBC) reported that WCC, herself and Brinklow Parish Council have been working on ideas for speed reduction for the village which now appear to be moving forward.

6. Report by Cemetery Agent.

Jennie read out her report to all present. Mainly admin duties this month with 3 enquiries regarding memorials and some work on reservations. A plot reservation is to be refunded due to a change in circumstances. The extra work in the cemetery is continuing but the footpaths have become rather slippy and asked would the Lengthsmen look into this. Jennie is liaising with another local cemetery regarding their methods for keeping the cemetery weed free and tidy.

7. CCTV update and approval for final payment.

Three cameras, looking at the 3 roads, have been installed at the junction at the bottom of Broad Street and number plates are visible day and night, a fourth camera has been installed above the memorial to give a general view. Access to the cameras is to be installed onto the Clerks laptop, if this is not possible an ipad will be purchased for this purpose. Inspection of the footage is by police enquiry only.

8. Speed Awareness update & approval for Highways Quote.

After receiving nothing but negative responses to any requests/suggestions Cllr A Warwick and Cllr H Timms were contacted for help and now we are getting more positive responses from WCC. They have agreed to the continuation of the footpath from Fern Cottages to the end of Rugby Road, where it meets the Bretford Strait, quoted at £15,450 & £22,500, a third quote was not obtainable. This will be 100% cost to the Parish Council. We have given WCC authority to carry out a safety audit for entry gates to the village and they are going ahead with quotes. A re-assessment of the white lines on Broad Street, the lines outside the school, at the junctions and zebra crossing is to go ahead also with consideration for dragons teeth at the Bretford approach – all to be at a cost to WCC from their maintenance budget. Speed reminder cameras and traffic curbs were rejected.

**APPROVED Proposed: J Reid to accept the £15,450
(Balfour Beatty) Seconded: Cllr J Brickwood**

9. To discuss repairs needed to steps next to the Raven.

The steps are in need of repair and the Parish Council are responsible as they adopted this Right of Way. The property adjacent to the steps, having previously been a garage, had vehicular access to the rear – the deeds still show a legal right. Chairman J Reid suggested a solicitor is needed to liaise with the householders to understand the legal requirement.

**APPROVED Agreed by all Councillors present to seek legal
Guidance.**

10. To discuss the cemetery progress and approve Lych Gate repairs.

Quotes received for the repairs were £3545, £300, numerous attempts for a third quote was unsuccessful. An offer has been made to the Cemetery Agent for a donation towards the repairs.

**APPROVED Proposed: J Reid to accept the £250 + VAT
Quote, Seconded: S Brown- J Boonham to
follow up the proposed donation.**

11. To discuss car parking proposal.

Eon have offered to rent a parking space for an electric charging point if any electric is available – funding may be available – to be looked into further.

12. To discuss the need for a new fence at Church Fields.

Greenery has been removed from the triangle at Church Fields and 2 further fences discovered which may need replacing (landowners permission needed), J Reid suggested considering turning the triangle (opposite the telephone box by Church Fields) into additional parking.

ACTION Cllr S Brown to contact Land Registry

13. A discussion about the Playing Field.

The bramble hedge causes problems for Brinklow Football Club- a contractor is able to remove all of the brambles but the resident adjacent to the bramble hedge was present and stated that she prefers it is left in place as it gives privacy and acts as a buffer when football is being played. The football club are trialling netting for matches to see if it resolves the issues.

The scout gate to the field is not repairable but the scout master needs it to be lockable. J Reid suggested having the slope reduced and a steel mesh gate with an auto closure to be constructed.

ACTION Chairman J Reid to obtain quotes for the work

14. An update on the streetlighting Electricity Contract.

The fixed 12 month contract ends 31st October, Utility Aid have not been able to find anyone quoting for unmetered electricity supplies. To go onto a standard tariff would be very costly.

**ACTION Clerk to contact current supplier for advice &
Contact WALC for any help from other PC's**

15. To discuss a committee member joining the Surgery Participation Group.

The Parish Council have found it difficult to get any cooperation from the surgery when trying to support people in need in the village. Rather than having a representative on the Surgery Participation Group it was felt the better option is for a meeting between the surgery and the Parish Council for help and advice on the best way to move forward.

ACTION Cllr K Keene to set up a meeting.

16. A discussion on helping the vulnerable.

The above action should help with this. Our new Rugby MP John Slinger will also be asked to get involved.

17. Setting a Budget meeting.

A private meeting of the Chairman and councillors was set for 25th November to set the budget for the new financial year to be approved at the December meeting.

18. Planning Applications for Consideration.

R24/0845 at 1 The Rise, Ell Lane, for proposed replacement of side extension – The council wish to respond with No Objection. **ACTION Clerk to send response to RBC**

19. To record details of the completed 2023/24 external audit.

The external audit for 2023/24 has been completed and signed off. The observations made have been addressed and noted for future audits. A copy is available on the website and on the noticeboard by the village hall.

20. An update from Cllr I Currington from the Events Committee.

The recent events committee meeting was well attended, £15,600 was raised from the event plus an additional £6000 from community groups - applications are now available to apply for funding. The Christmas market will take place on 7th December, Santa is booked, 60+ stalls booked. J Reid thanked Ian for all of his hard work in organising the events which provide great value to the charities and groups in the village. He also mentioned that a doner has offered up to £200 for the Parish Council to purchase a Christmas tree for the memorial this year if one can be sourced.

21. To Approve the Accounts for Payment.

Date	Ch No /so	Details	Total Payments	Payment Particulars
10/10/24	EFT	Leicestershire Gardens	1665.94	7th payment for grasscutting contract
10/10/24	EFT	Godfrey Payton	180.00	6 months rent - Tump
10/10/24	EFT	J Boonham	176.89	salary
10/10/24	EFT	D Lloyd	447.15	salary & expenses
10/10/24	EFT	Equals Money	83.04	prepay card top up
10/10/24	EFT	Moore	378.00	external audit 23/24
10/10/24	EFT	S Brown	47.92	expenses
10/10/24	EFT	M A Pearson	300.00	return of plot reservation monies
10/10/24	EFT	Andrew Deptford	172.80	defribillator accessories
10/10/24	EFT	Astley Computers	140.00	Cloud Storage
10/10/24	EFT	Luke Smith	166.75	Cemetary work
10/10/24	EFT	JRB Enterprise Ltd	145.56	Dog waste bags
10/10/24	EFT	Secure 21 Ltd	5394.00	CCTV
10/10/24	EFT	K Keene	67.50	Hedgehog Houses
10/10/24	EFT	J Reid	391.12	expenses

**APPROVED Proposed; Councillor I Currington Seconded:
Councillor T Heenan**

The Cashbook, Bank reconciliation and bank statements were checked, initialled and balance agreed.

22. Progress Reports for Information.

- **Brinklow Castle** – A tree which fell has been moved and cut up ready for removal. The grass has been cut around the Tump. Vince Smith has obtained a quote for £500 + vat to cut the flat areas of the Tump and £1500 + vat to cut the main part of the Tump. The Parish Council have been unable to find any contractors willing to quote for this work and the previous contractor, who did this with a specialised mower at a cost of £3000, is not contactable for a quote. After a discussion the councillors all agreed that due to the inability to obtain any other willing contractors this quote should be accepted.

APPROVED Proposed: J Reid, Seconded: I Currington

- **Playing Field** - previously discussed.

23. Correspondence received.

A request from Jill Parsons for a cheque from BPC for the reimbursement of the £50 received on behalf of Pocket Parks entry in Rugby in Bloom.

APPROVED Proposed by S Brown, Seconded by J Reid

24. To confirm the date of the next meeting.

The next meeting will be held on Thursday 14th November

The meeting closed at 8.55pm

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CHAIRMAN