

BRINKLOW PARISH COUNCIL
Minutes of the Brinklow Annual Meeting of the Council
Held in the Community Hall on 12th May 2025

Present: Councillor J Reid (Chairman) J Boonham
Councillor T Heenan D Lloyd (Clerk & RFO)
Councillor I Currington 15 Members of the public
Councillor S Brown
Councillor K Keene
Councillor J Brickwood

1. Election of the Chairman of the Council for the 2025/2026 Municipal Year

John Reid was proposed by Councillor J Brickwood to continue as the Chairman of the Parish Council for a further year, and this was seconded by Councillor S Brown. An Acceptance of Office was signed by the Chairman and the Clerk.

2. Declaration of acceptance of office by the Chairman of the Council

Chairman John Reid said that he was very happy to continue in this role for one further final year and thanked the councillors for re-electing him.

3. Election of the Vice-Chairman of the Council for the 2025/2026 Municipal Year

It was proposed by Chairman J Reid that Councillor T Heenan is re-elected as the vice-chairman for a further year, and this was seconded by Councillor K Keene.

4. To Receive Apologies and Approve Reasons for Absence.

All Parish Councillors were present.

5. To receive written requests for Disclosable Pecuniary Interests where that interest is not already in the register of members' interests.

None to declare.

6. Appointment of any new committees in accordance with standing orders.

The Volunteer Committee was appointed to enable them to work under the direction of the Parish Council.

7. Review and adoption of appropriate standing orders and financial regulations.

These were reviewed and no changes needed.

8. Review of inventory of land and other assets including buildings and office equipment.

The Land and Asset register was reviewed and it was agreed by all that the lamp posts new CCTV equipment should be added for the value of the purchase price.

CLERK TO ACTION

9. Confirmation of arrangements for insurance cover in respect of all insurable risks.

The current insurance is due for renewal at the end of July, this will be reviewed in the month of June.

10. Review of the Council's and/or staff subscriptions to other bodies.

It was agreed by all Councillors that the WALC, NALC, ICO data protection, and CPRE subscriptions are to be continued.

11. Review of the Council's complaints procedure.

No amendments needed.

12. Review of the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation.

All policies were reviewed and amendments were identified for the Health and Safety policy, the Community Emergency Plan and the Data protection regulation policy – to be added to the next agenda.

CLERK TO ACTION

13. Review of the Council's policy for dealing with the press/media.

No amendments needed.

14. Review of the Council's employment policies and procedures

No amendments needed.

The Meeting Closed at 7.35 pm

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CHAIRMAN