

BRINKLOW PARISH COUNCIL
Minutes of the Meeting of the Council
Held in the Community Hall on the 12th May 2025

Present:

Councillor J Reid (Chairman)
Councillor T Heenan
Councillor S Brown
Councillor I Currington
Councillor K Keene
Councillor J Brickwood

J Boonham (Cemetery Agent)
D Lloyd (Clerk & RFO)
15 members of the public

1. Apologies.

Apologies received and accepted from Councillor T Gillias (RBC), Councillor H Timms (RBC) and Councillor A Warwick (WCC)

2. Declarations of Interest.

There were no declarations of interest made.

- 3. Minutes of the last meeting. RESOLVED That the minutes of the meeting held on the 10th April 2025 were approved, signed and initialled by the Chairman as a correct record of the proceedings.**

4. Comments, Questions or Suggestions made by Members of the Public.

Jeanette Lomas thanked the Parish Council and Lengthsmen for their support and help with Walking with Heroes, she was overwhelmed with how it turned out. The Parish Council gave thanks to Jeanette for having the idea and making it happen. Photos of the display will be sent to the supplier of the 30 spotlights along with thanks.

It was brought to the councils attention that some grass areas in the village appear not to have been cut, the areas in question are WCC's responsibility – the PC will forward the observation on to WCC.

The Parish Council were asked about the conclusions of the Housing Needs Survey. The complete analysis will be published on the website and Facebook, there was a 30% return and 90% of the people who responded are against the RBC proposal.

Marie Nicholls mentioned hearing that the Lutterworth Rd proposal was declined by residents of the village which is not correct – it was a different 100 house site on the Lutterworth Rd which the Parish Council objected to previously, not the one in the Neighbourhood Plan, and the Planning Inspector agreed that it would ruin the view into the village, there were also flooding issues, and it was removed from the previous local plan.

5. District and County Councillor Reports for Information.

None were present at this meeting.

6. Report by Cemetery Agent.

Jennie read out her report to all present: A fairly quiet month with enquiries - plot reservations, a new enquiry for a memorial and following up outstanding queries; requested help from the Lengthsmen to replace some reservation posts; Jennie met up with two volunteers who work with the Commonwealth Graves Commission, one of them responsible for Brinklow Cemetery, there are 3 such graves in the cemetery and their names are recorded on the village Memorial. John Reid stated that the work on the bothy in the cemetery is to begin imminently.

7. To Formally sign Section 1 of the AGAR.

Section 1 was signed by the Chairman and the Clerk of the Parish Council in accordance with the rules.

8. To Formally sign Section 2 of the AGAR.

Section 2 was signed as approved by the Chairman in accordance with the rules.

9. Update on the Internal Audit report.

The clerk read out the findings of the Internal Audit to all present.

10. Update on recent activities regarding the New Local Plan housing proposal for Brinklow.

The closing date for responses is 19th May. The Parish Council paid for a 50 page report on the proposals also highlighting that there is brownfield available for development and Coventry's housing surplus. A site analysis was conducted by the volunteers and added into Jenny Lamperts report objecting to 12 policies in the Draft Local Plan. The Parish Council submissions are to be sent by the Clerk. 1st referring to the 50 page report; 2nd the housing needs summary and comments from Jenny Lampert; 3rd the school report; 4th a document from the Doctors surgery stating that they can not cope with more patients; 5th wildlife report based on fact. All submissions to be publicised on the website and Facebook. No road survey produced by RBC, volunteers did a traffic survey the finding are to be compiled into report form. WCC's take on traffic is a triangulation of mobile traffic which is not accurate and not specific, covering a wide area.

Regulation 19 is the next step where changes are made to the local plan then submitted again and the planning inspector gets involved. Help to be offered to parishioners with submitting responses if needed. RBC's online survey has gone down 2 weeks before the closure date. Councillor M Moran was contacted by the Parish Council Chairman with feedback about not answering questions at the 3 meetings they held in Brinklow, the response was very condescending and laying all blame on the Conservatives. One resident said that RBC had stated in writing that no Parish Councils were contacted following the call for sites. Councillor I Currington proposed sending a formal complaint that the call for sites was not dealt with correctly and the freedom of information was not properly followed.

**ACTION Proposed by Cllr I Currington, Seconded by
Chair J Reid to vote on the appropriate action
to take – to be actioned after the meeting.**

11. Update on additional grass cutting request from Brinklow FC.

The additional grass cutting requested for the Football Tournament will be done by the usual contractor but paid for by the Football Club. The field is to be used the following weekend after the tournament by Lawford FC for their tournament, a £300 payment was offered to the Parish Council for this. This use was approved with the conditions that any waste and equipment is removed, changes of lines etc.. are to be put back to original standard and proof that the appropriate insurance is in place is to be obtained by the Clerk.

12. To discuss Warwickshire CC and contracts in general.

The Parish Council are finding it very difficult to contact anyone regarding contracts with WCC. The new footpath that the PC paid to have installed on the Rugby Road leading towards Easenhall is lifting and has weeds growing up through it, a request has been sent for the contractor to come back to sort.

13. To discuss a recent spillage in Heath Lane.

STWA looked into the spillage and stated that there is no pipework in the area where the problem is, a cesspit overflow was suggested but all in the area were checked and not the cause, the Environment Agency are to be contacted if necessary to see if it is sewage, it is suspected to be digestate and Dale Aston is to be contacted to check if there is an issue causing this problem.

14. An update of the VE80 Celebrations.

It was a very successful event run under the guidance of the Parish Council and covered by their insurance. Some enquiries have been received about the sale of the silhouettes to residents for the British Legion charity. Suggestions that 2 are placed at the Memorial and maybe some in the cemetery, the remainder will need to be stored if not sold. Jeanette Lomas mentioned VJ Day on 15th August which is linked with Japan & Hiroshima, she would like to collect any information from residents regarding connections to this, doves, a sign of peace, are to be made out of milk cartons and a service to be held at the Memorial.

15. To discuss and approve lighting for the display in Church Fields.

Lighting at a cost of £80 net for the silhouettes was discussed.

APPROVED **proposed by Chair J Reid, Seconded by Cllr T Heenan**

16. An update on the Playground/Assets inspections done by the Lengthsmen.

The Clerk stated that the completed inspection sheets were received at the end of April 2025 from Cllr T Heenan and recorded.

17. To Approve the Accounts for Payment.

A trading account with Melbros was proposed by Chair J Reid for the purchase of hardware for modifications/work done by the Lengthsmen with a limited spend of £250 per month.

APPROVED **Proposed by Chair J Reid, seconded by Cllr K Keene**

Payments put forward for approval, the value for the donation is to be completed once discussed in item 19 -

Date	Chq no / EFT	Payee	Total Payments	Payment Particulars
12/05/25	EFT	WALC	500.20	WALC & NALC subscriptions
12/05/25	EFT	D Lloyd	458.35	salary
12/05/25	EFT	J Boonham	356.94	Salary & expenses
12/05/25	EFT	Luke Smith	130.50	Grounds work at the cemetery
12/05/25	EFT	Anifeed Ltd	420.00	Internal Audit
12/05/25	EFT	Gerald Kells	3695.35	Rugby Plan response and expenses
12/05/25	EFT	Secure 21	36.00	data card - CCTV
12/05/25	EFT	Equals Money	303.57	pre payment card top up
12/05/25	EFT	T Heenan	34.82	expenses
12/05/25	EFT	Round the Revel		donation
12/05/25	EFT	J Reid	198.91	expenses & reimbursement for lighting/VE Day
12/05/25	EFT	Leicestershire Gardens	145.00	2 cuts to playing field
12/05/25	EFT	Leicestershire Gardens	2079.17	1st payment (of 9) for grasscutting contract
12/05/25	EFT	Melbros	93.34	Posts, sand & chippings

APPROVED **Proposed: Councillor S Brown, Seconded: Councillor K Keene**

The Cashbook, Bank reconciliation and bank statements were checked, initialled and balance agreed.

18. Progress Reports for Information.

- **Brinklow Castle** – The beacon put up for VE Day celebrations is still up, professional photos are to be taken then it will be removed immediately.
- **Playing Field** - Brinklow Football Club have now put their match information signs up to make people aware of when the field is in use. The playing field is looking good but the contractor has missed mowing the children's playground – the contractor will be contacted to rectify this.

19. Correspondence received.

An email received from Rugby BC confirmed a grass cutting grant for £4091 for Brinklow.

An email received from Lawford Football Club requesting the use of the playing field for their football tournament – this was discussed and approved in item 11.

An email received asking if the Parish Council would be prepared to give a donation to Round the Revel

APPROVED

**Proposed by Chair J Reid to donate £175,
Seconded by Cllr K Keene**

20. To confirm the date of the next meeting.

The next meeting will be held on Thursday 12th June 2025

The meeting closed at 8.50pm

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CHAIRMAN