

**BRINKLOW PARISH COUNCIL**  
**Minutes of the Meeting of the Council**  
**Held in the Community Hall on the 12<sup>th</sup> of June 2025**

**Present:**

Councillor J Reid (Chairman)  
Councillor T Heenan  
Councillor S Brown  
Councillor K Keene  
Councillor J Brickwood

J Boonham (Cemetery Agent)

5 members of the public

**1. Apologies.**

Apologies received and accepted from D Lloyd (Clerk & RFO), Councillor Ian Currington.

**2. Declarations of Interest.**

There were no declarations of interest made.

**3. Minutes of the last meeting. RESOLVED That the minutes of the meeting held on the 12<sup>th</sup> May 2025 were approved, signed and initialled by the Chairman as a correct record of the proceedings.**

**4. Comments, Questions or Suggestions made by Members of the Public.**

The bench by Church Fields had been installed. Sponsor to compose words for the plaque and send to Cllr J. Brickwood. There will be another memorial seat at the top of Church Fields. Jeanette reported that the British Legion Regional Manager and their Warwickshire co-ordinator had come to visit the 'Walking with Heroes' tribute. They were impressed and want to do publicity for it. They suggest instead of taking it down after VJ day that it stays in place for the 11<sup>th</sup> of November Remembrance Day and is removed on the 17<sup>th</sup> of November.

**ACTION Chair J Reid to contact the company who loaned the lights.**

Concern expressed about the faded pedestrian crossing and other poor highways marking within the parish. Furthermore, the recent re-tarmacking of the Lutterworth Road had resulted in blocked drains and interceptors. The cat's eyes had also been removed.

**ACTION Cllr Adrian Warwick had arranged for Daniel Perkins to visit the parish to inspect.**

It was reported that weedkiller had been sprayed on the eruprted path on the Easenhall Road. The state of this path would also be discussed with Daniel Perkins.

A parishioner had emailed in photos of a pile of manure placed outside the new barn opposite Coventry Road. There was concern that we could be in danger of another fly infestation.

**ACTION Chair J Reid to discuss with Vera and raise with the planning department.**

**5. District and County Councillor Reports for Information.**

Cllr Heather Timms reported that there had been thousands of responses to the Regulation 18 consultation and officers have to read all of them. There should be an RBC Grey Belt report at the end of July or the beginning of August. There was a new Mayor, Councillor Barbara

Cllr Adrian Warwick reported he was now the leader of Conservatives at Warwick County Council. Reform now needed to form an administration. The Conservatives were not in a coalition with Reform. It was expected that elections were expected 1<sup>st</sup> of May 2027 for the new Warwickshire Unitary Authority, and it would take one year for the transfer of power to complete. As there were 10 authorities involved this was an enormous task and this would likely slip to 2028.

Brinklow Parish Council was advised to send a representative to the Richard Allenach cross-Parish Councils meeting on the 19<sup>th</sup> of June at Newton.

Cllr Tony Gillias was still on the Planning Committee but was no longer Chairman. Highways were not working with communities. Cllr Heather Timms was Chair of Scrutiny on this and would keep an eye on this. The Planning Department had two enforcement officers on long term sick.

Regarding Bungalow Farm the battery storage planning application had been sent to the Committee. However, these battery storage units can be used for grid balancing and there was one already at Ansty.

## **6. Report by Cemetery Agent.**

Jennie read out her report to all present: No burials lately, several new memorials and enquiries about reserved plots. Intention was for Luke to get rid of some of the weeds from the area at the back of the cemetery and scatter wildflower seeds. Thanks to the Lengthsmen for installing two new posts, and for replacing three others which had rotted. Some expenditure needed:

- Authority to ask Dave Williams to produce a dozen more Reserved posts. Cost around £12 each.
- Purchase of wildflower seeds. Cost of £40.
- New record book for reserved plots needed: Grants of Exclusive Right of Burial. Available by direct invoice from specialist printers Shaw and Son for £128.

**APPROVED Proposed by Cllr S Brown seconded by Cllr K Keene**  
**ACTION Clerk to set up Shaw and Son as a supplier.**

## **7. Update on further actions regarding the new Local Plan.**

Our planning consultant advised that we should continue working on our proposals, otherwise we will have just six weeks to react when the Regulation 19 Consultation starts. This is likely to be in January of 2026.

- Write a statement on how we could accept the Home Farm site, and what conditions we would want on development.
- Keep RBC Planning updated about developments on the Lutterworth Road site in the Neighbourhood Plan. Claire from Linfoot Homes had advised that planning permission would be requested shortly.
- Watch out for new government edicts about greenbelt and greybelt.
- Watch out for RBC's greenbelt review.
- Issue a short report to the Parish on the Village Survey and the actions we are taking following that.
- Work through our proposed alternative sites, using the sustainability criteria that RBC used for their preferred sites.
- Look through the survey and identify suggested infrastructure improvements that we think are feasible. CIL money may pay for these.
- Offer to talk to Rugby about the alternative sites we are identifying.
- If Rugby won't talk to us tell the planning inspector that.
- Ask Locality for more money again.

**ACTION Cllr Sue Brown to go through the survey for infrastructure improvements.**

**ACTION Cllr Karen Keene to call a meeting of volunteers.**

## **8. Update on the annual return and the exercise of public rights dates.**

The return has been submitted to the external auditor Moore & the dates set for the exercise of public rights is 9th June – 18th July in accordance with the rules.

## **9. To review the renewal of the Electricity contract.**

Due for renewal at the end of July – hopefully we will have a renewal offer to consider before the next meeting otherwise it was approved to renew with SSE if the renewal is within 10% of what we currently pay.

**APPROVED Proposed by Chair J. Reid, seconded by Cllr K Keene**

## **10. To review and approve the cost for a storage container.**

A quote had been received for £3,250 including delivery with inset lock and painted green. We were looking for a price around £2,000.

**ACTION Cllr J. Brickwood to contact the supplier of Mr Friswell's containers.**

**11. An update on the discussions with Highways re speed reduction methods and completed works.**

Glasdon had been contacted about the speed gates and were due to respond. Cat's eyes had been removed from various roads around Brinklow and not replaced. The cost to replace the rubber cat's eyes unit in an existing cast box was about £2 and thirty seconds work. The Borough Surveyor had been emailed about this but no response. It was also noted that Gate House corner had no white lines and no cat's eyes.

**ACTION Chair J Reed to raise at Dan Perkin's visit.**

**12. A review of the Insurance Renewal.**

Last year's premium was £950; this year it is £1,131. This will reduce to £1100 if we commit for three years. Note that the CCTV has now been added to the asset register.

**ACTION Cllr S. Brown to ask WALC's advice about alternatives, if nothing available take the three-year fix.**

**13. An update on Brinklow's Football Club Tournament.**

Very successful and very positive for the village. £300 had been paid for use of the field. There was no litter and the slight damage to the playing field would recover.

**ACTION Clerk to write thank you letter to the Club.**

**14. Review of Policy documents for amendment**

The Health and Safety policy, The Community Emergency Plan and the Data protection regulation policy amendments were adopted.

**15. Response to a planning application received.**

R25/0454 at 73 Broad Street, Brinklow, Rugby CV23 0LS for replacement of existing external UPVC windows with painted timber windows and door was supported.

**ACTION Clerk to inform Rugby Planning.**

A query was raised as to why no planning application had been received for the work taking place at the house adjacent to the White Lion.

**ACTION Clerk to query with Rugby Planning.**

**16. Printing of 'Welcome to Brinklow' Leaflets.**

It was proposed that 50 leaflets were printed at a cost of £40.

**APPROVED Proposed by Cllr J. Brickwood, seconded by Chair J. Reid**

**17. Payment made between meetings with emailed approval.**

It was noted that: Payment to Sloane & Sons for £359.10 was made between meetings to enable delivery of a memorial bench ordered by a resident. Authorisation was obtained by the clerk from the councillors via email, this payment is to be re-imbursed to the Parish Council by the resident placing the order.

### **18. To Approve the Accounts for Payment.**

A copy of the payments to be received by all councillors prior to the meeting.

Date	Chq no / EFT	Payee	Total Payments	Payment Particulars
12/06/25	EFT	J Brickwood	11.99	expenses - traffic survey clickers - Local Plan budget
12/06/25	EFT	S Gibson Solutions	240.00	Hedgecutting
12/06/25	EFT	Secure 21	36.00	data card for CCTV
12/06/25	EFT	J Boonham	196.55	salary
12/06/25	EFT	D Lloyd	458.35	salary
12/06/25	EFT	HMRC	560.97	PAYE
12/06/25	EFT	Red Shoes	72.00	payroll services
12/06/25	EFT	Equals Money	128.03	pre payment card top up
12/06/25	EFT	Jennifer Lampert	1000.00	Detailed report RE objections to Local Plan
12/06/25	EFT	Leicestershire Gardens	2079.17	Mowing
12/06/25	EFT	Luke Smith	116.00	Services at Brinklow Parish Cemetery

**APPROVED Proposed by Cllr S Brown, Seconded Cllr K. Keene**

### **19. Progress Reports for Information.**

- **Brinklow Castle** – Needs mowing. Also, Church Fields.  
**ACTION Chair J. Reid to ask Ray re Church Fields.**
- **Playing Field** - RBC have emailed asking for the keybox code so they can empty the bins. Concern that they may damage the playing field. They never needed this before, so why do they need it now?  
**ACTION Clerk to query with Rugby Waste Disposal**

### **20. Correspondence received.**

Nothing received.

### **21. To confirm the date of the next meeting.**

The next meeting will be held on Thursday 10<sup>th</sup> July 2025

Please note that to get attendance of the Borough Councillors we may need to review this date.

The meeting closed at 8.45pm

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CHAIRMAN