

**BRINKLOW PARISH COUNCIL**  
**Minutes of the Meeting of the Council**  
**Held in the Community Hall on the 10<sup>th</sup> July 2025**

**Present:**

Councillor J Reid (Chairman)

Councillor T Heenan

Councillor S Brown

Councillor K Keene (for part of the meeting)

Councillor J Brickwood

J Boonham (Cemetery Agent)

D Lloyd (Clerk & RFO)

6 members of the public

**1. Apologies.**

Apologies received and accepted from Councillor I Currington

**2. Declarations of Interest.**

There were no declarations of interest made.

- 3. Minutes of the last meeting.      RESOLVED      That the minutes of the meeting held on the 12<sup>th</sup> June 2025 were approved, signed and initialled by the Chairman as a correct record of the proceedings.**

**4. Comments, Questions or Suggestions made by Members of the Public.**

Jeanette Lomas mentioned that Jacob Bromley wrote to her recently regarding his Bronze Duke of Edinburgh award asking if there is any voluntary work around the village he could be considered for, for a three month period with Jeanette as his assessor. Cemetery work & litter picking agreed in principle, health & safety, insurance cover and risk assessments to be looked into. Jeanette was asked to approach Lawrence Sheriff school for advice and Councillor Sue Brown to contact the PC insurance company.

**5. District and County Councillor Reports for Information.**

Councillor A Warwick (WCC) reported: following accidents and complaints the high friction surface on the road by the quarry is to be put right; Government money offered to improve bus services will not go far; WCC is in hiatus as the new leader only lasted 4-5 weeks and the deputy leader George Finch is currently leading the council and is 19 years of age; A new group leader is to be decided and then a decision to be made if that person can then lead the council overall; WCC is looking at local government reform and could lose some good people; A paper has to be put forward in October RE: Local Government Reform.

*Councillor K Keene was given permission by the Chair to leave the meeting due to sickness.*

Chairman J Reid mentioned that he has commented on the Gibbet Lane Ashford development and asked Councillor H Timms about the current planning application for battery storage at Bungalow Farm R24/1166 as he has put forward an application to democratic services to be able to speak. Councillor H Timms said the key issue is that it is in greenbelt, a temporary supply would meet greenbelt rules but this is a permanent one, planning to be heard possibly in August, Coombe Fields PC also want to speak, if it is close to flammable materials would be an issue and a large water supply is needed nearby in case of a fire.

Councillor T Gillias (RBC) reported: there was a full council meeting last night; a retrospective agreement made for food waste collections; asylum seeker accommodation was discussed; number of migrants figures are not known by the County Councillors; Supplementary Planning Documents for S/W Rugby were agreed; looking at town centre spending to get businesses up and running again; choosing a Mayor and deputy has become political, the person chosen refused the position so there is currently no deputy Mayor.

Councillor H Timms reported: Labour wanted to support business rates for small businesses and voted for it but relief has been tailored back and is only for town centre businesses not others. A long term plan is needed, no action plan and only in place for 1 year.

**6. Report by Cemetery Agent.**

Jennie read out her report to all present: No recent burials or interments but progress made with some enquiries; a new plot reservation received from someone born in Brinklow and has family buried in the cemetery, he plans to tidy up and renovate some of his family memorials one of which was recently re-set by the lengthsmen; enquired about ordering more reserve posts for new reservations and to replace any that have deteriorated over time; an area to be prepared at the back of the cemetery for some wild flower seeds, Jennie will liaise with Luke, who does the cemetery maintenance, to arrange; contacted Shaw & Sons, specialist printers who produce record books for cemetery agents, to place an order via the clerk to the Parish Council and invoice direct.

**7. An update from Brinklow FC regarding the new goal posts.**

The clubs new goal posts are easier to move and to remove and store, season starts Saturday, officially 6<sup>th</sup> September, and the new goals will be trialled. They were expensive and need securing ideally on the perimeter of the playing field away from the car park. The pitch has been turned 90 deg. for league purposes, slightly larger, roll on roll off goals leave no fixings in the field. The old set of posts will be left for the public to use. New goals will either be secured to the old posts or a fixing could be put in where the nettle patch was – to be trialled.

**8. To discuss and approve the ICO data protection renewal.**

The annual renewal costs £52. **APPROVED** **Proposed: Chair J Reid, Seconded: Cllr T Heenan**

**9. To discuss and approve the Insurance renewal.**

To renew with Clear Councils, with the container and speed gates added in, the cost is £1166 for the year, to renew for 3 years the cost is £1129.31 per year; unable to obtain a quote from Zurich; no other quotes were able to be obtained and WALC were unable to help.

**APPROVED** **Proposed by Chair J Reid to accept the 3 year Quotation, Seconded by Cllr J Brickwood**

**10. To review and approve the cost for a storage container.**

The current storage container is full; storage needed for the VE Day silhouettes and for additional plant equipment for the Lengthsmen (as RBC and WCC are dealing with less of the overgrowth) 3 prices to be obtained – defer to the next meeting.

**ACTION** **Clerk to add to next agenda for discussion**

**11. To discuss and approve the purchase of new Table Tennis bats & balls.**

To purchase 24 bats and a box of balls the cost is £75

**APPROVED** **Proposed: Chair J Reid, Seconded: Cllr T Heenan**

**12. To discuss and approve the purchase of replacement child defibrillator pads.**

Our current supplier Andrew Deptford offered these at £117 plus vat. Chair J Reid also asked for consideration to purchase a stab kit to be located with the defibrillator for £85

**APPROVED** **Proposed; Chair J Reid, Seconded: Cllr S Brown**

**13. An update on the renewal of the Electricity contract.**

Our current supplier SSE contacted for our options at the end of the current contract, they offered another 3 month contract for the same price as the previous one from 01/08/25 – Approved at the last meeting to accept if the price is within 10% of the current price.

**RESOLVED**

**14. Update on New Local Plan and Neighbourhood Plan.**

RBC are finally running a survey for Brownfield sites; once the New Local Plan is in place we could update the Neighbourhood plan ourselves without the need for a consultant as funding has been withdrawn; Volunteer meeting needed possibly in September; SGM Construction sourced in Round the Revel has been asked for help and advice on sites we have located and are prepared to help and deal with the building.

**15. An update on the Village Gates project.**

Glasdon UK Ltd sent pictures of the gates and re-quoted £7786.38 plus VAT to supply, RBC are to fit them for £1800 plus VAT **APPROVED Proposed by Chair J Reid, approved by all Cllrs**

**16. An update on repairs to the Tennis Court facilities.**

A replacement winder for the tennis net is needed £138 – the handle to be removed to prevent further breakages. **APPROVED Proposed by Chair J Reid, approved by all Cllrs**

**17. A discussion about the Baptist Chapel dishwasher.**

The PC were approached for help with replacing the broken dishwasher, the chapel is used for community events eg. Xmas lunches. After discussion it was felt that the events committee should be approached to help with this as it is an ideal purpose for their excess funds. It was suggested a Councillors fund could be looked into if necessary.

**ACTION Cllr S Brown to approach Events Committee**

**18. An update on Bungalow Farm concerns.**

Concerns have already been submitted to the Planning department, this application is going forward to public planning as discussed in agenda item 5.

**19. Payment made between meetings with emailed approval.**

The payment to People and Places for the Housing Needs Survey was overdue for payment, £3000 was paid on receipt of approval from all Councillors.

**20. To Approve the Accounts for Payment.**

Ch No /so	Details	Total Payments	Payment Particulars
EFT	Leicestershire Gardens	2079.17	3rd installment for grasscutting contract
EFT	The Printing Works	40.00	welcome leaflets
EFT	Luke Smith	58.00	cemetery work
EFT	J Boonham	301.15	salary and expenses
EFT	D Lloyd	557.01	salary and expenses
EFT	Secure 21	36.00	CCTV data card
EFT	Equals Money	172.93	tennis court repairs/
EFT	Leicestershire Gardens	195.00	additional cuts (BFC to re-imburse)
EFT	Melbros	600.64	Bothy, verge protection & bench installation
EFT	J Reid	185.78	expenses

**APPROVED Proposed: Councillor S Brown, Seconded: Councillor T Heenan**

The Cashbook, Bank reconciliation and bank statements were checked, initialled and balance agreed.

**21. Progress Reports for Information.**

- **Brinklow Castle** – no report given
- **Playing Field** - no report given

**22. Correspondence received.**

Planning application received too late for the agenda - R25/0504 at 42, Coventry Road, Brinklow, Rugby, CV23 0NF for Two storey side / rear extension, front canopy roof and re-roof of existing single storey out rigger.. – to be looked into and commented on by the final date of 29<sup>th</sup> July and added to the next meeting minutes.

**23. To confirm the date of the next meeting.**

No official meeting to be held in August, an unofficial catchup to be arranged. The next official public meeting will be held on Thursday 11<sup>th</sup> September 2025.

The meeting closed at 8.40pm

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CHAIRMAN